



# BOARD MEETING MINUTES

**DATE:** Wednesday, March 26, 2025

**TIME:** 6:30pm

**LOCATION:** Capital Ice Complex

**CALL TO ORDER:** 6:34pm

**Vision:** To be a first-class gymnastics academy that fosters a stable yet dynamic program through dedicated coaches, parents, and passionate gymnasts.

**Mission:** To provide a progressive gymnastics training program which enhances the strength, agility, flexibility, balance, coordination, and self-esteem of the participants.

## **Attendance**

- **Board Members:** Josh Jenkins, Jeremy Keller, Dave Spickler, Trisha Dietz, Gina Sondeland, Nate Hacker
- **Absent:** Jade DeSmidt
- **Staff:** Brenna, Rachel, Christa
- **BPRD Representative:** None
- **Membership:** None

## **Approval of February Meeting Minutes**

- **Motion:** Dave Spickler, 2<sup>nd</sup>: Trisha Dietz

## **Officer Reports:**

### **Secretary**

- Next meeting to be held on **Monday, April 28<sup>th</sup> 6:30pm**
- Location: **High Prairie Art Complex 1810 Schaffer St Bismarck, ND 58501**

### **Treasurer**

#### **February 2024 Treasurer's Report:**

February Financials – After Income and expenses were calculated for the month of February 2025, we ended the month as follows: Total Income = \$ 50,461 Total Expenses = \$ 68,530  
Net Deficit = (\$ 18,069) YTD Net Surplus = \$ 84,002

#### **February Income Recap:**

- Fundraising Income - \$ 26,168
- General Income - \$ 737
- Program income - \$ 23,555

#### **February Expenses Recap:**

- Fundraising Expenses - \$ 13,782
- General Expenses - \$ 792
- Program expenses - \$ 27,902
- Operational Expenses - \$ 26,054



# BOARD MEETING MINUTES

Year-to-Date Net Charitable Gaming Year-to-Date Net Charitable Gaming \$ 140,384

Additional Discussion:

- Cash balance reads low, but the program tuition originally planned for February will be accounted for in March.
- No additional unemployment payments are required. Consider creating a future budget for unemployment.

## Approval of February Financials

- **Motion:** Trisha Dietz, 2<sup>nd</sup> Jeremy Keller

## Vice Chair

- Josh reviewing current online services (website, Microsoft suite). There is concern with the level of service and efficiency of email account set up, span of control for email communication, currently working to resolve. The goal is to provide a centralized and secure communication portal.

## Chair

- No Report

## Incoming and Outgoing Board Members

- N/A

## Business/Program Reports:

### March Board report 2025:

## Office

Kenzie and Brenna will be traveling to Canada for a specialized training focused on enhancing and growing our rec program. This opportunity will not only provide valuable insights into program development but also incorporate leadership training to strengthen our skills.

Additionally, we're excited to share that we'll be sending five employees to congress this year to further their education in leadership and coaching, ensuring our team continues to grow and provide the best experience possible.

## Fundraising/Business and Community

**Pro Shop:** We are continuing our consignment with Destira.

**Charitable Gaming:** BGA is continuing with our charitable gaming effort with Buffalo Wild wings South. We are continuing our efforts to obtain more sites, it is officially open season, we are in the process of renewing our agreement with BWW south. We are still trying to nail down a weekend for a spring poker tournament.

**Community Outreach:** We have been staying active in the community, with chamber and BNI events.

**Safety Champion:** Brenna continues to monitor Safety Champion information and will update staff and membership on any changes or best practices.



# BOARD MEETING MINUTES

## **Competitive Program Report**

The regular season wrapped up over the past few weekends, with our optional athletes competing at the Northern Lights Invitational in Minneapolis and our compulsory and Xcel athletes competing at the Rebel Roundup in Minot. All our competitive athletes are now preparing for the state meet in Fargo, taking place March 21-23. Qualifiers from Levels 6-8 will then advance to the Region 4 Championships, scheduled for April 11-13 in Minneapolis.

Looking ahead, competitive team tryouts are set for the end of the month, with approximately 70 athletes already registered.

BGA submitted a bid to host the 2026 NDUSAG State Championships. We are hopeful that we are selected. More to come on that following the NDUSAG Committee's decision.

## **High School**

High school off season started on March 17<sup>th</sup>, they will practice Monday-Wednesday. Right now, there are 5 gymnasts registered for the off season on Tuesday and Wednesday and 3 on Mondays. We look forward to seeing their progressions.

## **Birthday parties**

We have 36 birthdays being offered this session, being closed for easter. We have 24 birthdays booked so far with new bookings coming in each day.

## **Recreational Classes**

Registration happened two weeks ago. We did try a different approach for registration which was having only two days of registration with different time slots as opposed to splitting it up into 3 days. It went really well, and we were able to offer 61 classes this session with about 359 active students in the Rec program. We have also received enough enrollments to offer all 4 of our summer camps. We are working on the possibility of scheduling and offering different skills camp. We are optimistic on a great spring session and are preparing for the summer session.

## **Show Team**

Show Team is nearing the end of its spring season with a couple of shows remaining. All teams will be performing at WDA on March 22nd, Mini Gems again on April 5th at the Baptist Health Home, and finally all teams on April 27th for their 2nd Annual Show Team Showcase. Mini Gems recently had a performance at the Benedictine Living Community last weekend that was super fun, and all the residents loved seeing our littles perform! We will have team pictures coming up soon with Grace Halverson Photography (a mini gem mom). We are also preparing for Tryouts on April 12th & 13th. We also are in full preparation mode for the season change around which the teams will perform their showcase routine throughout the summer at many events and continuing that routine into the fall to perform earlier in the year. I look forward to all the exciting things ahead!



# BOARD MEETING MINUTES

## Committee Reports

- **Expansion Committee**
  - Multi-Use sports facility conversations ongoing with developers.
  - Consider other options – alternate sites or existing buildings to retrofit.
- **Capital Campaign Committee**
  - Continued holding pattern until there is forward movement on the overall expansion discussion.

## Old Business

- **Record Boards**
  - Started working through which categories to include, then will need to track down records from 2014 to present and get in touch with our sign/banner provider to work on formatting.
  - Consider records to be included on a scrolling monitor, also include donors.
- **PPM Review**
  - Vacation and leave policy did not change. Only one example scenario was kept.
  - Recommendation to use the GSA/Federal Per Diem Rates so continual updates are not required.
  - Maternity/Family Medical (FMLA) were combined due to similarity in language. Consideration of paid maternity leave and duration to be reviewed, up to 6 weeks paid.
    - **Motion to approve revised PPM with recent updates: Josh Jenkins, 2<sup>nd</sup> Trisha Dietz**
- **New Equipment**
  - Brenna secured a sponsor for pit cubes. No additional budget request is needed.

## New Business

- Budget Draft: Include equipment wish list.

## Member Presentations

- None

## Adjourn

## Executive Session