



BOARD MEETING MINUTES

DATE: Tuesday, March 22, 2022
TIME: 6:30 PM
LOCATION: High Prairie Arts & Science
Community Room
CALL TO ORDER: 6:32 PM

Attendance

- **Board Members:**
Germain Kruger, Jen Klesalek, Gina Sondeland, Tracy DeForest, Jade DeSchmidt, Tina Frisinger, Justine Movchan
- **Staff:**
Torrea West; Brady Dutchak
- **Guests:**
Stephanie Barth, Rachel Johnson Krug, Krista Heil, Kaylin Movchan, Macy Barth, Ellie DeForest

Approval of February Minutes

- **Motion:** Frisinger, 2nd: Movchan

Officer Reports

Secretary

- Next meeting to be held on Tuesday, April 26 at 6:30 at the High Prairie Arts & Science Community Room.

Vice Chair

- No Report

Chair

- No Report

Treasurer

March 2022 Treasurer's Report:

February Financials - After income and expenses were calculated for the month of February 2022, we ended the month as follows:

- Total Income = \$28,722.13
- Total Expenses = \$32,944.34
- Net Deficit = \$4,222.21
- Year-to-Date Net Surplus = \$40,050.74



BOARD MEETING MINUTES

February Income Recap:

- \$528 Fundraising Income
- \$28,779 in Program Income
- (\$585) in Other Income – Includes pro-shop income and remaining Ziegler meet expenses.

February Expenses Recap:

- Wages & Payroll Taxes - \$27,806
- Program Expenses - (\$211) Negative due to reimbursement of comp uniforms and meet fees
- Credit Card & Professional Fees- \$2,027
- Insurance - \$269
- Office Expenses - \$709
- General Expenses - \$207
- Travel Expenses - \$2137

Fiscal Year 2021-2022 Tax Return:

Our amended payroll tax returns were submitted last week. These forms were amended to account for the Employee Retention Tax Credit. The amount we will receive from the amended returns for the credit will be **\$59,206.37**. These dollars are expected to be received in next fiscal year. It could take up to 6+ months to receive the funds.

Our 990 return was also timely filed in February. This tax return was for the year-ended May 31, 2021.

Approval of February Financials:

- Motion: Movchan, 2nd: DeSchmidt

Business/Program Reports

Competitive Program Report

Level 3-5 February 2022

The program had two meets this month, Watford and Jamestown. Both of these meets had teams placing and receiving team banners. The girls continued strength training and are starting to be introduced to high skill level preparation drills (giants, tsuks, twisting). Into March the team is looking towards a Minneapolis meet and state.



BOARD MEETING MINUTES

Show Team February 2022

The show teams have totaled four different schools for performances. We recently were able to add BSC to our contacts thanks to Brady, and the kids absolutely loved going to their game. We have been setting our sights towards WDA and state basketball where the kids will perform for both.

USAG Levels 6+

Poor road conditions kept most of our Optional Team at home, but four gymnasts were able to make the trek to the Minnesota State Fairgrounds for the Gina Morri Invitational on February 12. Two weeks later, 10 of our Optional athletes traveled to St Petersburg, Florida for the Gasparilla Classic. The meet was held at Tropicana Field and was a great experience for the girls. On March 4-6, we had our final regular season meet - the Northern Lights Classic in Minneapolis. The girls have all shown many improvements throughout the season and they've been working hard at practice in preparation for State Championships in a few short weeks!

Show Team:

We kicked off our season with the BHS vs Century game. This was our first basketball game after two years and the kids did very well! There has been a growth in skills hoping to elevate the level of the Gold Gems team, and they have done a wonderful job of being self-motivated in that aspect. As they look to February they will have four shows, two are college basketball games (UMary and BSC). We also have been given times slots for West Regionals and are currently waiting to hear back about performing at the state tournament.

Recreation:

Registration opened at 9am on 3/1 with the classes below offered:

Parent-Tot: 5 classes. 30/30 enrollments
Tumbling Tots: 14 classes. 84/84 enrollments
Rookie: 6 classes. 48/48 enrollments
Hot Shots: 4 classes. 28/28 enrollments
Beginner Girls: 10 classes. 76/80
Intermediate Girls: 10 classes. 80/80
Advanced Girls: 3 classes. 24/24
Beginner Tumbling: 7 classes. 54/56
Intermediate Tumbling: 3 classes. 24/24
Advanced Tumbling: 1 class. 4/8



BOARD MEETING MINUTES

Total rec classes offered: 63
Total rec enrollments: 452/462 or 98% full

We are also offering 1 homeschool open gym, 1 regular open gym, 1 HIT open gym, 2 birthday parties/week, and 4 daycares this session.

Office Report:

Staff Training: We will be holding our Session 3 staff training on April 2nd. We are inviting Ron Kunda back to review first aid knowledge and concussion management.

Stay Conversations: Brady scheduled and completed Jo's stay conversation. He invited Germain to attend.

Single rail bar: The bar has made it to BGA! We will schedule installation when Brady returns to the office.

Fundraising/ Business and Community:

Community Outreach: We continue to strengthen relationships with community members and our sponsors. We have attended the monthly Chamber EDC mixer and will be attending the Annual Dinner in April.

Pro-Shop: The pro-shop has reopened for in person vending of leos, drinks, snacks, and BGA car/ water bottle stickers. The year round online pro-shop is live and available to membership. This has been promoted through Facebook, Instagram, twitter, our website, and email.

Throwback: Fundraising options are being offered until supplies are depleted.

Grants: We have been approved for our BPRD Matching Grant for a new competition floor and foam. We are coordinating with BPRD in the final project scope and timeline and will update as products are ordered.

Golf Scramble: We have begun the planning process of this year's golf scramble. We have 4-hole sponsors and three teams committed along with drink and beer cart service. The scramble will be held at Pebble Creek on June 20th.

Larks: We have met with representatives from the Larks regarding marketing for ticket sales for our July 9th game. They are making a flyer to promote the game and will work with us in driving ticket sales for the game.

Smokehouse Jerky: We are partnering with Fundraising University for this session's product-based fundraiser. We will distribute fundraising packets to all classes the week of the 14th.



BOARD MEETING MINUTES

Charitable Gaming: We have signed a rental agreement and have turned our application in for approval by the city. Our application will then go to the Attorney General's office for approval. Representatives from Advanced Gaming Solutions will attend a BOD meeting to answer any remaining questions. The gaming committee consists of Tina Frisinger, Brady Dutchak, and Jo Vroman. They will attend a required training once the city approves our application.

Old Business

Record Boards

- Tabled for now.

Ninja Program

- A business plan draft is being reviewed as work on it continues.

New Business

Budget Opening Discussion

- Draft Budget expected for April Board meeting.
- New Budget will need to be adopted and approved, to be effective May 2022.

Building Expansion Campaign

- Kruger suggested creating a committee to head the potential long-term project to fund a new facility.
- The BOARD will open the invitation to participate to the entire membership.

Policy Revisions & Adoptions

- **Family Leave Policy**
 - Policy was adopted February 7, 2022. Motion: Frisinger, 2nd: Movchan
- **Infant at Work Policy**
 - Policy was adopted February 9, 2022, via TEAMS vote.
- **Personnel Policy Manual**
 - Revisions to policy as presented in TEAMS approved. Motion: Movchan, 2nd Sondeland

Summer Schedule Changes

- Tentative schedules are available. Final Schedules will be released the first week in May.



BOARD MEETING MINUTES

Member Presentations:

Practice Hours

- Three members of the optionals team spoke to inquire about adding additional hours to their normal practice time, stating the desire to commit more hours in order to reach their goals.
- Torrea stresses the importance of using practice time wisely and striving for a quality over quantity approach.
- The final decision on practice hours for all levels will be the coach's and final schedule will be posted the first week in May.

Adjourn 7:56 PM

No Executive Session