



BOARD MEETING MINUTES

DATE: Tuesday, Feb. 15 2021

TIME: 6:30 PM

LOCATION: High Prairie Arts & Science
Community Room

CALL TO ORDER: 6:34 PM

Attendance

- **Board Members:**
Germain Kruger, Jen Klesalek, Gina Sondeland, Tracy DeForest, Jade DeSchmidt, Tina Frisinger, Justine Movchan
- **Staff:**
Jo Vroman; Brady Dutchak

Approval of January Minutes

- **Motion: DeForest, 2nd: Sondeland**

Officer Reports

Secretary

- Next meeting to be held on Tuesday, March 15 at 6:30 at the High Prairie Arts & Science Community Room.

Vice Chair

- No Report

Chair

PTO:

- Brady's PTO request for March 9-16th has been approved.
- Germain Krueger will also be unavailable at that time, so any questions can be directed to Jen Klesalek

Stay Conversations:

- The Board will continue the annual stay conversations with full time employees.
- Jen and Germain will visit with Brady. Jade and Tina will visit with Torrea.
- Stay conversations to be completed prior to the March 15, 2022, BOD meeting if possible.

Treasurer

February 2022 Treasurer's Report:

January Financials - After income and expenses were calculated for the month of January 2022, we ended the month as follows:



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- Total Income = \$26,368.19
- Total Expenses = \$36,167.03
- Net Deficit = \$10,417.79
- Year-to-Date Net Surplus = \$44,936.95

January Income Recap:

- \$3,741 in Grants & Fundraising Income (\$3,000 matching bar grant received from BPS)
- \$10,469 in Program Income
- \$11,776 Ziegler Meet (Final Profit \$10,012.58 - \$2,000 over budget!)
- \$382 Other Income

January Expenses Recap:

- Wages & Payroll Taxes - \$22,106
- Program Expenses - \$5,253
- Credit Card & Professional Fees- \$1,668
- Insurance - \$3,233
- Office Expenses - \$1,043
- General Expenses - \$1,001
- Other Expenses - \$1,873

Fiscal Year 2021-2022 Tax Return:

- The tax return for fiscal year June 1, 2020 – May 31, 2021, was presented.
- Germain will sign and submit tax return upon recommendation of the Treasurer.

Business/Program Reports

February Board Report 2022:

Competitive Program Report

The Competitive Team athletes had three meets in January – Julie Ziegler in Bismarck, Starstruck in Mandan, and TNT Winter Challenge in Fargo. We enjoyed off-weeks from competition the first week in January as well as the first week in February. We are currently preparing for the second half of our meet season.

Optional Levels:

After a rocky Starstruck, our Optionals were back in action at the TNT Winter Challenge where they all PR'd at least one event. The athletes are excited for the second half of season where they will start working more upgrades in addition to their current full sets.



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Compulsory Levels:

This month the girls participated in three meets: Ziegler, Starstruck, and Winter Challenge. As a reminder of their hard work, we started a 9.0 club that the girls get to have stars that include their name, the meet, their score, and which event it was on. All three coaches have sat down this month to start planning what skills each level should try over the summer so that we can help them gain confidence and move more fluidly through the program in the future. By the end of January, twenty-three of our gymnasts had qualified for state. At the end of January, we also added 'Collegiate Gymnast of The Week' and goal sheets leading up to the last four meets which the girls have been enjoying.

Recreational Program Report

Show Team:

We kicked off our season with the BHS vs Century game. This was our first basketball game after two years and the kids did very well! There has been a growth in skills hoping to elevate the level of the Gold Gems team, and they have done a wonderful job of being self-motivated in that aspect. As they look to February they will have four shows, two are college basketball games (UMary and BSC). We also have been given times slots for West Regionals and are currently waiting to hear back about performing at the state tournament.

Recreation:

- Registration for Session 3 goes live @ 9am March 1st. The tentative schedule will be released next week.
- We will continue the same registration process as last session. Gymnasts are only able to enroll in a class they have passed in to. All other requests will show "class requested." Staff manually reviews each request throughout the registration period and approves or denies the request based on passing the previous level.
- We continue to research new ways to ease the burden of our registration process through iClassPro
- We continue to explore adding a ninja program. We are pursuing structural engineering companies to determine installation costs and structural viability for our desired elements in the program (climbing wall, hanging equipment system, etc.). We will add this information to the working business plan, receive final numbers from DGS on equipment costs, and present the information to BPRD for approval.

Office Report:

Covid- 19: The gym remains open at a level 6 welcoming pre- school/ day care classes, HIT open gym, homeschool classes. All guidelines and phases continue to follow Dept. of Health recommendations.



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Safety Champion: Jo is continuing to review USAG requirements and attending online training. The latest virtual trainings consisted of effective policy writing and supervising coaches who are also teens. She will assist Brady in communicating pertinent information to staff and membership as necessary.

Social Media: The office staff have divided the monitoring of each social media account to ensure they are accurate and up to date. This increases our exposure to our membership and the public.

Payment Processing: Jo will investigate a payment processing glitch that has been noticed by numerous members.

Fundraising/ Business and Community:

Community Outreach: Brady and Jo attended the monthly chamber mixer on the 27th of January and will attend the February 24th mixer. We continue to seek out opportunities to showcase BGA in the community.

Pro-Shop: The pro-shop has reopened for in person vending of leos, drinks, snacks, and BGA car/ water bottle stickers. The year round online pro-shop is live and available to membership. This has been promoted through Facebook, Instagram, twitter, our website, and email.

Throwback Fundraising options are being offered until supplies are depleted.

Grants: Jo met with BPRD to present our Matching Grant request on February 7th. They will vote on the applications at the February 17th Park Board meeting.

We received payment for the Bismarck-Mandan Convention and Visitors Bureau Partner Event Grant in the amount of \$1050.00 on January 19th.

Pebble Creek: Jo met with a new contact at Pebble Creek to seek out opportunities for spring and summer events for BGA's fundraising portfolio. We are reviewing dates throughout the week to begin prepping for the summer golf scramble.

Larks: We have met with a representative from the Larks regarding our upcoming game this summer and other partnership opportunities.

Old Business

Record Boards

- Tabled for now.



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Zeigler Overview

- Total profit of \$11,012, which includes \$1000 grant awarded to BGA.

Facility Concerns

- Leaky roof continues to be a problem.
- Brady will request a meeting between himself Germain, and Mike Wald with Bismarck Parks & Rec. to discuss repairs.

Ninja Program

- A business plan draft is being reviewed as work on it continues.

New Business

Parental Leave/ Infant at Work Policies

- Parental Leave Policy was edited and approved during an executive session on Feb 7.
- Infant at work policy was edited and later approved via electronic vote on Feb. 9

Hagerott Family Support

- Proposal from Brady to provide a monetary donation, blankets and gifts, and bereavement pay to Ashlyn Hagerott was approved and has been given to her.

Charitable Gaming

- Jo and Tina continue to have discussions with AGS regarding charitable gaming opportunities.

Member Presentation- None

Adjourn 7:22 PM

No Executive Session