



BOARD MEETING MINUTES

DATE: Tuesday March 21, 2023

TIME: 6:30pm

**LOCATION: High Prairie Arts and Science
Center Community Room**

CALL TO ORDER: 6:34pm

Attendance

- **Board Members:** Gina Sondeland, Jade DeSmidt, Brady Dutchak, Germain Krueger, Justine Movchan, Trisha Morrell, Dave Spickler
- **Absent:**
- **Staff:** Jo Vromen via phone in **and Membership:** none

Approval of February Meeting Minutes

- **Motion: Dave Spickler, 2nd: Justine Movchan**

Officer Reports:

Secretary

- Next meeting to be held on April 25th at 6:30pm
- High Prairie Arts and Science Center Community Room

Treasurer

March 2023 Treasurer's Report:

- February Financials - After income and expenses were calculated for the month of February 2023, we ended the month as follows: Total Income = \$24,086.12 Total Expenses = \$54,604.30 Net Deficit = \$30,518.18 Year-to-date Net Surplus = \$78,864.32
- February Income Recap:
 - \$750 in Fundraising Income
 - \$11,240 in Charitable Gaming & Donations
 - \$13,881 in Program Income
 - (\$1785) Pro-Shop Income & Additional Ziegler Expenses
- February Expenses Recap:
 - Wages & Payroll Taxes - \$31,957
 - Credit Card & Professional Fees - \$1,916
 - Program Expenses - \$3,545
 - General & Insurance - \$1,438
 - Office Expenses - \$1,560
 - Charitable Gaming Expenses - \$10,799
 - Pro Shop - \$672
 - Staff Expense - \$72
 - Travel - \$2,645
- Net Charitable Gaming through February 28, 2023 - \$60,154.67



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- Budget to Actuals:
 - We are currently exceeding budget expectations by approximately \$30,000
 - Recreation Tuition required to meet budget \$139,000 (estimating \$78,000 spring \$68,000 summer)
 - Comp Expenses are not exceeding budget, costs to recover from gymnasts – approximately \$12,800, Equipment purchased to be reclassified out of Comp Supplies \$7,624
- Double checking Ziegler Income

Approval of February Financials

- **Motion: Brady Dutchak; 2nd Dave Spickler**

Vice Chair

- No Report

Chair

- No Report

Blake (First Western Bank) – Investment Options

- Options for investment opportunities while still keeping principal balance protected
- Suggested on transitioning out of current CDs and into the market prior to current unknown in market status
- Open to having a plan put in place with the assistance on First Western Bank & Trust, which is currently where all current CDs are held
- Keeping all liquid capital accessible

Approval to have Blake with First Western to analyze and formulate a plan for current investment transfer, board to then approve specific plan electronically

- **Motion: Gina Sondeland; 2nd Dave Spickler**

Business/Program Reports:

March Board Report 2023:

Office:

BGA is excited to welcome Brenna Mosbrucker to the position of Operations manager. She has vast experience in property management and budget creation and maintenance.

We are sorry to announce the departure of Maddy Kellogg. We thank her for her outstanding contributions to BGA and wish her and her family all the best. She will be training current staff during her remaining time with us to provide as smooth as possible transition.



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We have begun transitioning roles to accommodate facility needs during our search for a new Recreation Program Coordinator.

Recreational Program Report

- Spring Registration was open Tuesday, March 7th through Friday, March 10th. The staggered registration benefitted office staff by reducing the amount of activity on our system. In the future membership would be better supported by registration staggered by level.
- Following enrollments for Spring Session classes
 - Parent-Tot: 8 classes. 37/42
 - Tumbling Tots: 18 classes. 103/108
 - Rookie: 7 classes. 54/56
 - Hot Shots: 3 classes. 21/24
 - Beginner Girls: 10 classes. 69/80
 - Intermediate Girls: 13 classes. 105/104
 - Advanced Girls: 5 classes. 35/40
 - Beginner Tumbling: 8 classes. 62/64
 - Intermediate Tumbling: 5 classes. 35/40
 - Advanced Tumbling: 1 class. 8/8
 - Total classes scheduled: 78. 529/566 = 93% full
- Also scheduled are 1 daycare classes, 1 homeschool class, 1 HIT open gym 1 homeschool open gym, 1 general open gym, 1 AP Girls class, and Saturday/Sunday birthday parties

Competitive Program Report

- The Competitive Team athletes finished up their “regular season” on March 3-5 with the Level 3-5 athletes in Minot at the Rebel Roundup and the Level 6-9 athletes in Minneapolis at the Northern Lights Classic. At the Rebel Roundup, the Level 3s finished 2nd as a team and the Level 5s were Team Champs. At Northern Lights, we had several finishers in the top 5. Our Competitive athletes will compete at the NDUSAG State Championships in Minot on March 17-19. The Region 4 Championships will be held in Milwaukee, WI on April 13-17 for Level 6-9 qualifiers. Western Championships will be held in Boise, ID on May 4-7 for Level 9 qualifiers.
- Pre-Comp Team Tryouts will be held at BGA on Saturday, March 25. Xcel Team Tryouts are tentatively planned for Saturday, April 22. We are currently working to hire coaching staff for the Xcel Program with the goal of starting Xcel Team practices in the summer.
- Our competitive floor carpet from the 2022 BPRD Match Grant is currently en route to BGA. We have several mats that have been ordered that are ready for shipment. We are hoping to bundle shipping with the mats approved in the 2023 BPRD Match Grant.

Show team:

- Show Team’s performance season for Gold and Black has come to a great ending with their last performance at WDA. The kids had a wonderful time and look forward to next season. Mini Gems have 3 more performances left, one being this Saturday at Edgewood Nursing Home and two on April 1st at the Baptist Health Nursing home. The residents at these nursing homes are looking forward to seeing all of our little leaders perform! Gold and Mini practices are focused on skill work in preparation for their evaluations on March 31st. Black Gems do not evaluation, so we had the kids write out 5 goals that they want to work towards by the end of the season. Their practices are focused on working toward those individual goals the kids made. Black Gems will have their



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season end party on April 11th and Gold/Mini Gems will have their Season end party on April 14th. Show team will take a short break and then start up with summer season in May. Some families plan on taking summer off and then returning again in the Fall. Parents have also inquired about purchasing new mats for show team as the current ones are torn and falling apart. Parents businesses have offered to sponsor to help with the costs of these mats. I have shared a cost break down with Jo, but more than happy to further break down the cost if needed.

- Current Numbers:
- Mini 12
- Gold 25
- Black 22

High School Off-Season:

- Classes began this week. They will be held Monday and Wednesday from 3:45-6:15PM and Sunday from 5:00-6:30PM. Current numbers for the program are:
 - Monday: 7
 - Wednesday: 6
 - Sunday: 14

Fundraising/ Business and Community:

Pro-Shop: The pro-shop remains open for in person vending of leos, drinks, snacks, and BGA car/ water bottle stickers. The year round online pro-shop is live and available to membership. This has been promoted through Facebook, Instagram, twitter, our website, and email. We have added "Rip Guards" (a temporary glove designed to help gymnasts to prevent or heal from rips on the bar), scrunchies, and doll leotards to our in person pro shop.

Grants:

We are continuing to follow up with BPRD on the delivery of our new competitive carpet. The carpet has been shipped and we are expecting delivery soon.

BGA Was approved for the 1st round of the BPRD Matching grant program. This year's match is replacement mats for our competitive uneven bars and balance beams. We are expecting the order to be placed soon.

We have utilized the CVB event grant to offset costs for our Ziegler meet.

BGA Was approved for the 1st round of the BPRD Matching grant program. This year's match is replacement mats for our competitive uneven bars and balance beams. BGA's contribution is \$3,500. We will collaborate with BPRD to order the mats.

Butter Braid Fundraiser: BGA is partnering with Fresh Alternative Fundraising for our Spring Session fundraiser. Packets will be distributed during the week of March 20th with a turn in date of Thursday April 6th.

Safety Champion: We continue to stay educated though USAG communication regarding the Safety Champion role. We will be transitioning Brenna into the Safety Champion role.



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Charitable Gaming: BGA is continuing with our charitable gaming efforts with both Buffalo Wild Wings South and LUFT Rooftop Bar. We continue to seek out relationships with other establishments to increase our site opportunities. Doing some renegotiating on some of our gaming locations to create higher income opportunities.

Community Outreach:

We are continuing to explore the new chapter of a BNI group. This is a networking and referral group and should be a great opportunity for BGA. The first year for the nonprofit seat is free of charge.

BGA continues to attend monthly Bismarck Mandan Chamber EDC mixers and will attend the Annual Dinner on March 30th.

Jo continues to work with "Do Good Youniversity" following the "Do Good Better" conference to foster and maintain fundraising contacts and best practice methods moving forward.

Committee Reports

- **Expansion Committee**
 - Conversation with Rebel Gymnastics on how their blue print lands within our specs and needs and continues to be a great resource to our continued expansion discussion
 - USAG Architect will be an active assistant to the expansion drawings for about \$700
 - Building plan and lease option presented
 - Continuing to work toward gathering information on structure option and possible renderings

Old Business

- **Membership Survey**
 - Survey Questions created
 - Next step is to have Jo review questions
 - Then find vehicle to share survey
- **2023-2025 Strategic Plan**
 - Continued discussion next meeting with updates
- **2023-2024 Budget**
 - Budget is in progress, Comp category is not updated, and wages may need to be updated
 - Discussion on charitable gaming category and eligible uses
 - Discussion on introducing tuition increase structure
 - Further updates at next meeting

New Business

- **Coaching Contracts**
 - Discussion on having coaching contracts in place and timing these are done (idea right after season rather than in the fall- 1 year at a time)
 - Germain Krueger and Brady Dutchak to discuss



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Member Presentations

- None

Adjourn

Executive Session