



BOARD MEETING MINUTES

DATE: Tuesday June 20, 2023

TIME: 6:30pm

LOCATION: Realty ONE Group Encore
Office – 202 E Greenfield Lane Suite 170
Bismarck

CALL TO ORDER: 6:35pm

Vision: To be a first-class gymnastics academy that fosters a stable yet dynamic program through dedicated coaches, parents, and passionate gymnasts.

Mission: To provide a progressive gymnastics training program which enhances the strength, agility, flexibility, balance, coordination, and self-esteem of the participants.

Attendance

- **Board Members:** Gina Sondeland, Jade DeSmidt, Justine Movchan, Trisha Morrell, Dave Spickler, Germain Krueger
- **Absent:** n/a
- **Staff:** Jo Vromen, Brenna Mosbrucker, Rachel, Jayda & Alexis, Shirley via Phone in **and Membership**

Approval of May Meeting Minutes

- **Motion:** Dave Spickler, 2nd: Germain Krueger

Officer Reports:

Secretary

- Next meeting to be held on **Wednesday July 19th at 6:30pm**
- Realty One Group Encore Office – 202 E Greenfield Lane, Suite 170 Bismarck
- High Prairie Arts and Science Center Room is unavailable for the summer season
- Vacant Board Seat has been posted on BGA website, membership to be notified via email as well by office staff
 - Membership to be notified via email from office staff

Treasurer

June 2023 Treasurer's Report:

June 2023 Treasurer's Report:

May Financials - After income and expenses were calculated for the month of May 2023, we ended the month as follows: Total Income = \$29,954.52 Total Expenses = \$53,494.49 Net Deficit= \$23,539.97 Year-end Net Surplus = \$149,982.40.

May Income Recap:

- \$10,087 in Charitable Gaming & Donations
- \$45,518 in Program Income
- Fundraising – Butter Braid Payment \$25,921 (Net Profit - \$22,108 thru 5/31/23)
- \$268 – Pro Shop & Interest



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May Expenses Recap:

- Wages & Payroll Taxes - \$35,110
- Program Expenses (\$2,041) - negative due to collection of meet fees from members
- Office, Insurance, Staff & Professional Fees - \$5,330
- Charitable Gaming Expenses \$11,209
- Travel \$3,886

Year-End Net Charitable Gaming \$78,541

Gina will follow up on rates for the DDM account.

Approval of May Financials

- **Motion: Germain Krueger 2nd Dave Spickler**

Vice Chair

- No Report

Chair

- No Report

Business/Program Reports:

June Board Report 2023:

Office:

Parent Survey: We have received our parent survey results and have reviewed them with staff members. The results shared an overwhelming feeling of welcome and safety from membership as well as some opportunity areas. BGA has presented results to both part- and full- time staff. A complete summary is available in teams.

Facility: Brenna is in full swing with facility needs at BGA. She has coordinated with BPRD regarding additional conditioning space and repair timelines.

Announcement: After careful consideration, Jo is accepting a position with an alternate non-profit organization. She wants to thank BGA for the opportunity to explore many different avenues within the organization and culture. She is excited to continue to assist with new avenues on a volunteer basis.

Fundraising/ Business and Community:

Pro Shop: Continues to be available online and in person.

Charitable Gaming: We have reapplied for our 2023-24 gaming license and site renewal. BGA has received approval from the city and are awaiting final approval from the state. We will continue to partner with Buffalo Wild Wings South and seek out new gaming sites to benefit BGA.



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Community Outreach: BGA continues to be represented in the community through Bismarck Mandan Chamber EDC events.

We have met with representatives from Dakota Community Foundation, Sanford Foundation, and other community contacts to further possible partnerships.

Sponsorships: We are reaching out to our contacts at Bravera Bank to continue our partnership with BGA's scholarship program.

Safety Champion: Brenna has remained updated on USAG Safety Champion goals and updated staff in our most recent all-staff meeting.

Recreational Program

- We had a successful registration on May 30th and 31st. We did a staggered registration to reduce the number of users at one time.
- Summer pt. 1 schedule offers a total of 78 classes including two new classes.
 - Teen class- was set up for 13-18 years of age that have not done gymnastics in the past but want to give it a try. We have a total of 4 gymnasts enrolled and have received great feedback and more interest for future sessions.
 - Trampoline class- We offered 8 class times for this and have 4 on our current schedule. In this class they learn body awareness, air safety, and a variety of jumps, all within 30 minutes.
- We have taken feedback from the member survey and have set time aside to invest in our team with additional shadow hours and training.
- We have 2 daycares for the first half of summer and Hit open Gym Fridays 10-noon.
- We are preparing for the second half registration which will be July 11-13.

Competitive Program Report

Summer practices started on June 5. The USAG Program is split into 7 different training groups throughout the summer – training level 8+ (7 athletes), training level 6-7 (8 athletes), training level 4-5 (6 athletes), training level 3-4 (19 athletes), xcel (21 athletes), usag pre-comp (14 athletes), usag bio (7 athletes). Current numbers within the USAG Program are 82 gymnasts.

New leotards have been selected for our USAG Optional Team, USAG Xcel Team, and USAG Level 3 Team. Our current leotards will continue to be utilized for Level 4-5 athletes. The Xcel leotard and the Level 3 leotard will be tank leotards that will be more cost effective for families.

Jayda and Alexis attended Region 4 Congress held in Cedar Rapids, Iowa from June 15-18 to further their knowledge as coaches at BGA.



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Show Team

Show Team just had their first show for the summer at the Dakota Zoo's Children's Day event. This was a great first performance for all teams and gained a lot of interest in BGA. We were able to park the trailer by the show and had several parents ask about BGA and state that they would be interested in more information about us and our programs. I might make up some brochures to bring with to our next show. Our next shows are at the BisMarket on 6/24 for Black Gems and 7/8 for Gold Gems. Our last performance will be at Riverwalk, which Alexis, Haley, and I will be planning out this week. The kids and families are looking forward to performing. Our Monday Skill focused days have been going great, we have several kids that are just doing skill days to improve upon their skills for the fall so I will include numbers for both those days.

We also had/will be having a few special clinics for the teams. First, we were happy to have Kendall Jones - Miss Central Dakota's Teen come and work with our show team athletes on their acrobatic skills. Kendall is an All-Star Dancer and AXI Elite Scholarship winner and was the youngest contestant at the most recent Miss North Dakota Teen competition where she placed top 7! This clinic was part of her Xercise Your Heart campaign promoting healthy lifestyle choices for kids while raising awareness for the need for blood donations for the American Red Cross. Kendall taught them how to do headstands, headstand cartwheels, leg extensions, scorpions, valdez's, and spiders. She then helped choreograph a portion of their show. This event was a great hit with the kids and they have been asking for her to return to teach them more!

Next, show team will be hosting an Injury Care, Prevention, and Education clinic with Jacob Retzer from Unbound Physical Therapy. Jacob will be educating parents and athletes that choose to participate in learning how to care for and prevent common injuries in sports, such as gymnastics. I will be meeting with Jacob this week to finalize and set up a date. This clinic was also shared with the USAG, Optionals, Xcel, and High School families should they want to participate.

Current Summer Show Teams:

Mini - 5
Gold - 15
Black - 13

Current Summer Skill Day Participants:

Mini/Gold (combined for summer) - 8
Black - 11

High School:

High school gymnasts continue to practice during the off season.

They held a camp on the 16 & 17th at BGA. Over 20 gymnasts were in attendance. July registration will open the last week of June.

Committee Reports

- **Expansion Committee**
 - Another partnership opportunity brought up to be explored with plans to meet



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Continuing possibility with PARC365 discussions

- Discussion had with feedback from tour on current lease possibility
- Discussion on finances, donations, and staffing impacts on new facility and program growth
- Further discussion on moving forward/moving on to be had next meeting

Old Business

- **2023-2025 Strategic Plan**
 - In progress, working drafts in place
 - Jade to assist in discussion with this
 - Continued discussion next meeting with updates
- **Coaching Contracts**
 - Coaching contract in discussion and planning to be put in place for the upcoming fall season
 - Discussion on timing of contract dates to encompass a full year and planning ahead for when coaching contracts should be reviewed in future

New Business

- **General Manager**
 - Jo Vroman has submitted her resignation to BGA, she plans to continue to be a part of BGA on a volunteer basis
 - Brenna Mosbrucker is training to be able to take on an interim role and assist in admin, fundraising, gaming, and overall functioning of the gym
 - Announcement to be made to staff and membership via email
 - Hiring committee assigned, this is consisted of Dave Spickler and Trisha Morrell.
 - Signer on Bank Accounts to be changed from Jo Vroman to Brenna Mosbrucker

**Motion to approve change of signer on Bank Accounts from Jo Vroman to Brenna Mosbrucker:
Germain Krueger, 2nd Dave Spickler Unanimous vote of approval**

- **IT policy and procedure**
 - Utilizing Teams for all document sharing AND STORAGE
 - Procedure to be put in place to ensure proper storage on teams for all, board and staff

Member Presentations

- None

Adjourn

Motion to adjourn: Germain Krueger, 2nd Dave Spickler

Executive Session