



# BOARD MEETING MINUTES

**DATE:** Monday November 13, 2023  
**TIME:** 6:30pm  
**LOCATION:** Realty ONE Group Encore  
Office – 1401 Skyline Blvd #210  
Bismarck, ND 58503  
**CALL TO ORDER:** 6:34pm

**Vision:** To be a first-class gymnastics academy that fosters a stable yet dynamic program through dedicated coaches, parents, and passionate gymnasts.

**Mission:** To provide a progressive gymnastics training program which enhances the strength, agility, flexibility, balance, coordination, and self-esteem of the participants.

## **Attendance**

- **Board Members:** Gina Sondeland, Jade DeSmidt, Trisha Morrell, Germain Krueger, Justine Movchan, Dave Spickler
- **Absent:** None
- **Staff:** Brenna M, Rachel K and Membership

## **Approval of October Meeting Minutes**

- **Motion:** Justine Movchan, 2<sup>nd</sup>: Dave Spickler

## **Officer Reports:**

### **Secretary**

- Next meeting to be held on **Monday December 18<sup>th</sup>, 2023 at 6:30pm**
- Location: **Realty ONE Group Encore (NEW LOCATION) 1401 Skyline Blvd #210 Bismarck, ND 58503 (above Dunn Brothers Coffee) \*\*PENDING CHANGE\*\***
- BGA Annual Meeting to be held on **Sunday November 19, 2023 at 5:30pm at Bismarck Gymnastics Academy**

### **Treasurer**

November 2023 Treasurer's Report:

October Financials – After Income and expenses were calculated for the month of October 2023, we ended the month as follows: Total Income = \$55,124.15 Total Expenses = \$67,787.94, Net Deficit = \$12,663.89, Year-to-date Net Deficit = \$11,448.11

October Income Recap:

- \$20,667 in Charitable Gaming & Donations
- \$18,730 in Program Income
- \$15,314 – Fundraising
- \$413 - Pro Shop & Interest, Events



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## October Expenses Recap:

- Wages & Payroll Taxes - \$36,489
- Program Expenses \$13,573
- Office, Insurance, Staff & Professional Fees - \$7,726
- Charitable Gaming Expenses - \$6,123
- General Expenses \$471
- Travel \$1,178
- Pro-Shop \$2,228

Year-to-Date Net Charitable Gaming \$43,322.25

Discussed budget vs actuals Discussed budget reporting from accountant preference changes to take place in future.

## Approval of October Financials

- **Motion: Dave Spickler, 2<sup>nd</sup> Germain Krueger**

## Vice Chair

- No Report

## Chair

- New Board member Applicant – Brita Cowan
  - Not present at today's meeting
  - Will keep her in the pool for the annual meeting as she has submitted her nomination for that as well

## Business/Program Reports:

### ***November Board report 2023:***

#### Office

We have been interviewing for our admin/rec coordinator position and have another interview for Monday. We have hired a PT coach/admin to help out with day-to-day office duties, while we continue our search for a FT team member.

#### Fundraising/Business and Community

**Pro Shop:** no updates for the month of November.

**Charitable Gaming:** BGA is continuing with our charitable gaming effort with Buffalo Wild wings South. We have met with BWWS to discuss additional machines and await approval. We have been in contact with the new arcade TILT in the mall as a potential new gaming site. We are actively seeking additional facilities and building new relationships.

**Community Outreach:** BGA will continue to be present Bismarck Mandan Chamber EDC events and maintain current relationships. We will also continue with our BNI group to gain exposure and build relationships to potentially gain sponsorships. We are actively seeking additional annual sponsors along with making new relationships within the community.

**Safety Champion:** Brenna continues to monitor Safety Champion information and will update staff and membership on any changes or best practices.



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**Softball Tournament:** Our inaugural softball tournament is underway. We are looking at the dates of June 15-16 or the 22-23. We are continuing to work with BPRD for fields and umpires. We will have official dates and information once the new year comes around.

**Volleyball tournament:** Our inaugural Volleyball tournament is also in the planned stages. We are working with BPRD and BPS for gym space and refs. We do not currently have a date pinned down but hoping for May of 2024, as recreation volleyball and other gym sports with bps are still in season.

**Cartwheel-a-thon:** We have started to plan a cartwheel-a-thon for April 20th of 2024.

## **Competitive Program Report**

Spirit leotards and competition leotards were delivered. Payment for leotards was required before they were able to leave the gym. Most were given out following the Monster Mash Mini Meet + USAG Parent Meeting held on October 29. The majority of the required signatures for the Team Handbook have been returned.

The Monster Mash Mini Meet was a success with BGA's Level 5+ athletes acting as judges for the Level 3 + Xcel Silver + Gold athletes. It was a great trial run for the new girls heading into competition season.

All USAG levels competed in their first meet of the year from November 10-12 at the Flippin' in the Fall Invite hosted by American Gold Gymnastics in Fargo. Overall, it was a great showing for the girls and gave a good gauge of what we need to focus on at practice.

Registration for Ziegler closed on November 11 and planning is in full swing. I am hopeful that the final schedule will be released the week of November 12. We have 311 athletes from 13 clubs registered to compete.

## **Julie Ziegler Memorial**

Our Meet Sanction was purchased on August 23. Registrations have begun. We are hosting all Xcel levels as well as USAG Levels 3-10. As of October 12, we have 109 athletes registered with many more expected before the registration deadline of November 11. Returning donations have been secured. Working with Cloverdale on some food options yet, many other food/supply options have been secured. Signage has been secured. CVB Grant is not available due to being in the same calendar year as last year, we are searching for another option for this. Awards/Trophy are in the works along with shirts/logos/novelty items. Discussion on Copper Dog coming in with Waffles in the morning. Jayda & Alexis are working on shoutouts and scripts. Volunteer sign-ups are out.

## **High School**

High school season has officially started with 25 gymnasts, they will have their first meet December 2<sup>nd</sup>. Rachel with the HS team is here today to discuss some safety concerns regarding the schedule that she wanted to give the board more clarification on. She is concerned on the rotation schedule and how it groups 16 gymnasts. Discussion had with Board recommendation of meeting together with Brenna, Torrea, and Rachel to discuss scheduling concerns.

## **Birthday Parties**

We are continuing to offer Birthdays on Saturdays and Sundays through the school year, with adding an additional birthday on Sunday morning.

## **Recreational**

Our fall session is on its last week, the gymnasts are celebrating a good 12 weeks with a fun week. Our winter registration is Tuesday the 14<sup>th</sup> through Thursday the 16<sup>th</sup>. We will be offering a total of 65 classes, along with homeschool open gym a few daycares and birthday parties. The number of classes is down from Winter session last year (2022 winter session was 75 classes), however due to coaching/staffing we are currently unable to offer more classes. We have hired a few new coaches who will be training throughout the winter session. Discussion on options for adding classes midway through the winter session for potential waitlisted gymnasts when these coaches have come off of training.



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## **Show Team**

Show team will start back up December 1<sup>st</sup>. All show team coaches are meeting next week to go over lesson plans and how they will be doing practice. The plan is to schedule shows in the spring of 2024. Diamonds have been combined in with Black Gems. Gold Gems and Mini Gems remain separate teams.

## **Committee Reports**

- **Expansion Committee**
  - Bismarck Hockey did not receive the tourism grant
  - Bismarck Hockey will continue conversation and moving forward with their future expansion discussion
  - BGA remains interested in expansion discussion with Bismarck Hockey
  - Will continue to update
- **Capital Campaign Committee**
  - No updates

## **Old Business**

- **Logo Update**
  - No report or new discussion
- **Record Boards**
  - No new discussion
  - Continuing to work on past and present records
- **Annual Meeting**
  - Sunday November 19, 2023 at 5:00pm at the Bismarck Gymnastics Academy Gym
  - Applicants are on the website for membership review
  - Agenda is on the website

## **New Business**

- None

## **Member Presentations**

- None

## **Adjourn**

## **Executive Session**