



# BOARD MEETING MINUTES

**DATE:** Wednesday June 20, 2024

**TIME:** 6:30pm

**LOCATION:** High Prairie Art Complex –  
1810 Schaffer St Bismarck, ND 58501

**CALL TO ORDER:** 6:31pm

**Vision:** To be a first-class gymnastics academy that fosters a stable yet dynamic program through dedicated coaches, parents, and passionate gymnasts.

**Mission:** To provide a progressive gymnastics training program which enhances the strength, agility, flexibility, balance, coordination, and self-esteem of the participants.

## **Attendance**

- **Board Members:** Jade DeSmidt, Trisha Dietz, Dave Spickler, Gina Sondeland, Germain Krueger
- **Absent:** none
- **Staff:** Brenna Mosbrucker, Amanda, **BPRD Representative, and Membership**

## **Approval of May Meeting Minutes**

- **Motion:** Germain Krueger, 2<sup>nd</sup>: Dave Spickler

## **Officer Reports:**

### **Secretary**

- Next meeting to be held on **Monday July 15, 2024 at 6:30pm**
- Location: **High Prairie Art Complex 1810 Schaffer St Bismarck, ND 58501**
- No Board Nominations to date for open seat with a term date of 12/31/24

### **Treasurer**

#### **June 2024 Treasurer's Report:**

May Financials – After Income and expenses were calculated for the month of May 2024 & the fiscal year-end, we ended the month as follows: Total Income = \$71,106.31 Total Expenses = \$80,032.77, Net Deficit= \$8,926.46 Year-to-date Net Surplus = \$17,301.82

#### **May Income Recap:**

- \$30,468 in Charitable Gaming & Donations
- \$38,885 in Program Income
- \$1,475 – Fundraising
- \$278 – Other (Interest & Pro-Shop)

#### **May Expenses Recap:**



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- Wages & Payroll Taxes - \$65,021
- Program Expenses (\$3,279) includes collection of \$3963 on high school camp
- Office, Insurance, Staff & Professional Fees - \$5,130
- Charitable Gaming Expenses - \$12,278
- General Expenses & Other \$104
- Travel \$172
- Pro Shop Expenses \$607

Year-to-Date Net Charitable Gaming \$116,801.28

## Approval of May Financials

- **Motion: Dave Spickler, 2<sup>nd</sup> Trisha Dietz**

## Vice Chair

- No Report

## Chair

- Brenna Professional Review was completed in line with the end of the fiscal year

## Business/Program Reports:

### June Board report 2024:

#### Office

There has been a transition in full time staff at BGA as our previous USAG coordinator/head coach is no longer with us. We wish her the best in her next adventure. We are currently looking to fill a Team Coordinator position.

#### Fundraising/ business and Community

I am excited to say we will be receiving a grant from the BMCVB for our Ziegler meet this December. The amount will be disclosed in our receival letter which we have not gotten yet, we have just received a congratulations email.

**Pro Shop:** We are continuing our consignment with Destira.

**Charitable Gaming:** BGA is continuing with our charitable gaming effort with Buffalo Wild wings South. BGA will be hosting a poker tournament at BWWS July 12<sup>th</sup> and 13<sup>th</sup>.

**Community Outreach:** We have been staying active in the community, with chamber and BNI events.

**Safety Champion:** Brenna continues to monitor Safety Champion information and will update staff and membership on any changes or best practices.

#### Competitive Program Report

Our competitive program has said goodbye to our USAG coordinator/head coach. This is a big change for our athletes, coaches, and families, but we are working hard to fulfill the present needs of the program while we search for the right individual for the restructured position "Team Coordinator." In the interim, we are splitting the team coordinator job duties among several of our USAG staff to ensure nothing falls through the cracks, and to help with a smooth transition. Our level leads have graciously stepped up to help with communication, scheduling, coaching, trainings, etc. We are all meeting weekly for communication and collaboration.



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Brenna is taking the lead on schedules, coordinating with user groups, assisting with budget management, and contact with USAG regarding USAG coaches' and athlete memberships.

Jill will be coaching levels 6-10 along with being the level lead for Xcel. She will also take the lead on ordering new equipment, uniforms and apparel, and meet registration. She will take charge of training current and new coaches and serve as a mentor to all coaches. She will also conduct regular workshops for our coaches.

Jayda will continue to assist with the optional level practices and serve as the level lead for levels 4-5. She will assist with hosting our Ziegler meet and serve as assistant meet director. Jayda will assist with ensuring all coaches are up to date on training courses and memberships are current.

Alexis will continue to serve as the level lead for level 3s and assist with coaching level 4s and BIO. She will also take lead with our Ziegler meet and serve as the head meet director.

## **High School**

High school is continuing their summer practices. Gymnasts are working hard on upgrades. Our High School summer camp will be happening June 22<sup>nd</sup> and 23<sup>rd</sup>, we have a few guest coaches from AGG coming as well.

## **Recreational Classes**

- From the list of offered classes there currently is
  - 5 Advanced Girls classes
  - 1 AP girls
  - 1 Advanced Tumbling Class
  - 6 Beginner Girls classes
  - 5 Beginner Tumbling classes
  - 5 Intermediate Girls classes
  - 2 Intermediate Tumbling classes
  - 7 Rookie classes
  - 1 Hotshots Class
  - 4 Parent-Tot classes
  - 7 Tumbling-Tot Classes
- There are a total of 4 individual skill clinics offered on Tuesdays as well as a 5 – week Back handspring Clinic that has 24 enrollments. The 3<sup>rd</sup> and final camp of summer pt. 1 starts this week. The camps have done well, and we are getting feedback to improve all the upcoming camps.
- We added 5 new coaches to our team as well as started a new training program in hopes to have a higher standard set for coaches and a new set of expectations and guidelines for all coaches.
- Summer Session Pt. 2 registration is next week and will be in the same staggered manner and the tentative classes being offered are:
  - 5 Advanced Girls classes
  - 1 AP girls
  - 1 Advanced Tumbling Class
  - 7 Beginner Girls classes
  - 7 Beginner Tumbling classes
  - 6 Intermediate Girls classes
  - 3 Intermediate Tumbling classes
  - 13 Rookie classes
  - 1 Hotshots Class
  - 6 Parent-Tot classes
  - 14 Tumbling-Tot Classes
  - 5 individual skill clinics on Tuesdays
  - A 6-week Back Handspring clinic
  - 3 Summer camps



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- Olympic Dreams
- Wild West Roundup
- Summer Spectacular

## Show Team

Show Team is going well! We have introduced new skill qualifications for all teams to the current families and the kids are hard at work perfecting their skills and technique. With the help of all our wonderful show team coaches, we have decided the teams will do a few performances this summer with the theme: Show Team: The Eras Tour. We are currently scheduled for Riverwalk on July 13th and BisMarket on July 17th and August 13th. Coach Kat is working on getting us a couple more shows. Since I will be on clinical at these times, Coaches Kat, Haley, Katelyn, and Kelsey will all be leading these days. Huge thanks to all these coaches for stepping up! Behind the scenes, I am working diligently on building a new evaluation system to better provide the kids, coaches, and families with where they are at with their skills to prepare them for fall. To prepare them further, we are offering extra technique clinics and private lesson slots on Fridays, only for show team kids. I am also in the process of setting up our new Gymnastics Brother or Sister mentoring program for the fall as well as other program development aspects. Coach training was a success, and I am very grateful to have a wonderful team of dedicated coaches who want to see the program grow as much as I do.

Summer Session Roster:

- Mini/Gold: 9
- Black: 12

Those planning or interested in returning in the Fall:

- Total: 34

## Committee Reports

- **Expansion Committee**
  - Discussion has now evolved with future development currently in progress in N Bismarck near St. Mary's High School that is looking to support a nonprofit facility
  - Developer is looking to establish a separate nonprofit in establishment of this multiuse facility
  - Continued discussion with developer and architect as work continues on the back end on preparing overall project details.
- **Capital Campaign Committee**
  - Continued research on historical development of our current facility and development of future development of the growth of BGA

## Old Business

- **Record Boards**
  - An 'ask' letter was provided to replace some of the TVs in the facility to update current TVs as a way to continue to highlight our gymnasts in their achievements

## New Business

- **PPM Updates – Tuition Discounts for Staff Members**
  - Proposed change to current PPM regarding tuition.



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Currently the PPM has a discounted tuition for full time staff members who have gymnasts involved in programming at BGA. There is no discounted tuition for part time staff members

- Proposed change allows for a discounted tuition for full time and part time staff members/coaches.
- Discussion for more development on this proposed change including budgeting of this expense.
- Will review budget and proposed Personal Policy Manual change and vote accordingly.

## **Member Presentations**

- None

**Adjourn**

**Executive Session**