



BOARD MEETING MINUTES

DATE: Monday December 18, 2023
TIME: 6:30pm
LOCATION: High Prairie Art Complex –
1810 Schaffer St Bismarck, ND 58501
CALL TO ORDER: 6:31pm

Vision: To be a first-class gymnastics academy that fosters a stable yet dynamic program through dedicated coaches, parents, and passionate gymnasts.

Mission: To provide a progressive gymnastics training program which enhances the strength, agility, flexibility, balance, coordination, and self-esteem of the participants.

Attendance

- **Board Members:** Jade DeSmidt, Trisha Morrell, Germain Krueger, Justine Movchan, Dave Spickler, Gina Sondeland
- **Absent:** None
- **Staff:** Brenna M, Torrea W, Brittany K, Christa W, Rachel K **and Membership**

Approval of November Meeting Minutes

- **Motion:** Germain Krueger, 2nd: Dave Spickler

Officer Reports:

Secretary

- Next meeting to be held on **Monday January 22th, 2023 at 6:30pm**
- Location: **High Prairie Art Complex 1810 Schaffer St Bismarck, ND 58501**

Treasurer

December 2023 Treasurer's Report:

November Financials – After Income and expenses were calculated for the month of November 2023, we ended the month as follows: Total Income = \$105,314.26 Total Expenses = \$45,851.11, Net Surplus = \$59,463.15, Year-to-date Net Surplus = \$48,015.04

November Income Recap:

- \$15,505 in Charitable Gaming & Donations
- \$88,850 in Program Income
- \$850 – Fundraising
- \$109 - Other

November Expenses Recap:

- Wages & Payroll Taxes - \$46,715
- Program Expenses (\$20,066) *Note Comp Meet Fees & Uniforms were reclassified to the Balance Sheet as a receivable. These are not expenses of the Academy, they are a receivable balance due from gymnasts and should not be reflected in our Statement of Income & Expenses.



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- Office, Insurance, Staff & Professional Fees - \$8,874
- Charitable Gaming Expenses - \$6,790
- General Expenses \$1,183
- Travel \$1,440
- Pro-Shop \$915

Year-to-Date Net Charitable Gaming \$51,610.44

Budget Recap/Areas to Monitor

- Thru 11/30 November Income is under budget by \$48,000, however we are underspending by \$25,000 for a net shortage from the budget of \$23,000
- Thru 11/30 Net Charitable Gaming is exceeding the budget by \$15,800.
- Wages budgets need to be closely monitored
- 70 classes are budgeted for spring session, alternative ways to add more classes should be considered. An additional 15 classes or alternative programming could cover the budget shortfall.

Discussion on Budget vs actuals on program income and where we need to monitor and where budgeting needs are for the coming 6 months.

Approval of November Financials

- **Motion: Justine Movchan, 2nd Dave Spickler**

Vice Chair

- No Report

Chair

- Updated User Agreement from BPRD Changes Noted:
 - Terms Dates now 1/1/24 through 12/31/25
 - Usage Fee increase due to change in structure of sessions
 - New agreement includes use of Racquet ball court #7
 - Gave some standards due to insurance requirements, our current insurance policy well covers this requirement.
- Discussion on impact of the increase in usage fee in to our current budget
- Request for ED to sign-off on user agreement, now that we have an ED in place.

Business/Program Reports:

December Board report 2023:

Office

We have welcomed Megan as our new rec coordinator, we are excited to get her rolling in her new position. We also welcomed Talena as a PT admin during the day.

Fundraising/Business and Community

Pro Shop: We are continuing our consignment with Destira and have brought back the doll Leos.



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Charitable Gaming: BGA is continuing with our charitable gaming effort with Buffalo Wild wings South. We are still waiting for approval for additional machines. We have been staying in contact with Tilt while they are finishing up the taco bar, in hopes to gain a new gaming sight.

Community Outreach: We have been staying active in the community, with chamber and BNI events. We have doubled our annual sponsors within the last few months. We are continuing to build new relationships with different businesses in the community.

Safety Champion: Brenna continues to monitor Safety Champion information and will update staff and membership on any changes or best practices.

Softball Tournament: No updates, we will know more after the new year.

Volleyball tournament: No updates

Cartwheel-a-thon: Planning for our cartwheel-a-thon is underway, we are currently brainstorming the different options to make it run as smoothly as possible.

Competitive Program Report

Our USAG Teams kicked off the meet season at the Flippin' in the Fall Invite in Fargo, ND on November 11-13. It was a good opportunity to get their feet wet.

Notables from Flippin' in the Fall:

Level 4s – 2nd Place Team

The Level 6-10 gymnasts competed at the Peppermint Twist in Minneapolis while the Level 3-5 + Xcel gymnasts competed at the Dullum Qualifier in Dickinson the first weekend in December.

Notables from Dullum Qualifier:

Level 4s – Team Champs!

Level 3s – Team Champs!

We hosted the Julie Ziegler Memorial Flippin' Fiesta the second weekend in December. All USAG Levels participated.

Notables from Ziegler:

Level 4s – Team Champs!

Level 3s – Team Champs!

Level 6s – Team Champs!

Level 8s – Team Champs!

Xcel Silver – 3rd Place Team

Our Xcel Teams will compete at the Jurassic Classic in Fargo on December 15-17.

We have had some additions to our USAG Team coaching staff throughout the past few months. We welcomed Kati Arneson (Pre-Comp) and Whitney Coleman (BIO) to our staff. Both are adult coaches who were previous gymnasts and coaches. We are very excited to expand our coaching staff to include more knowledgeable and passionate coaches!

Julie Ziegler Memorial

Ziegler was a huge success this year! We hosted 321 athletes and 48 coaches from 14 gyms from across the state and into Montana. We brought in roughly \$13,148.85 after expenses. Was a successful meet that brought in roughly 1200 people.

High School

High school is in season, they had their first home meet on December 2nd, followed by their Ziegler meet on the 8th. 12 gymnasts placed in the top 10 of various events. One more meet in 2023 before the New Year.

Update that rotation schedules as discussed in November's meeting have been discussed and distributed and are now currently in place.

Birthday Parties



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We are continuing to offer Birthdays on Saturdays and Sundays through the school year, with adding an additional birthday on Sunday morning.

Recreational

Our winter session has started, we are in week 2. We were able to offer 65 classes with 685 active enrollments. We were able to offer 5 classes at one time instead of the 3 with the new equipment.

Advanced Girls- 4

Advanced tumbling- 1

AP Girls- 1

Baby tot- 2

Beginner Girls- 8

Beginner Tumbling – 5

Hot Shots- 2

Intermediate Girls- 8

Intermediate Tumbling- 4

Parent-tot – 2

Tumbling Tot – 12

Daycares- 4

Trampoline- 2

Discussed additional training plan in place for parent tot instructors.

Show Team

Show team has had their second practice, starting in January they will be hitting routines hard to be ready for a few shows in March or April.

Committee Reports

• **Expansion Committee**

- Trisha & Dave Met with Kyle with Bismarck Hockey last week. This is how things stand after losing the grant: The landowner is still willing to donate land and there is \$2 million in naming rights still secured. The investor group still has adequate funding and desire to build the multi-use facility provided the sports tenants can support the corresponding leases. With losing the grant, Hockey has scaled back and now intends one sheet of ice, but Lacrosse, Soccer, Sanford Power, Hockey and BGA are all still interested. And it was Kyle's opinion that the transition of this to a true multi-use facility could bring BPS to the table. Anyhow, critical path right now is getting architectural drawings done on the revised facility. Kyle was going to organize a meeting for hopefully yet this year but more likely early 2024 with all stakeholders and a goal of everyone sharing in the cost of initial drawings. Possibly by late January or early February, BGA would need to decide if we want to at least take that step.
- Question on at what point we need to start seriously looking for funding to fund the project.
 - Discussion on

• **Capital Campaign Committee**

- No updates

Old Business

• **Record Boards**

- Looked into digital options for some of the record reporting.
- Need to discuss with Matt (Capital Racquet), on where electrical could be available and where these televisions would be able to be hung, if at all.



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- **Data Storage**
 - Draft Data Storage policy for BGA presented
 - Concern that all documents are saved in various places which is become more of a concern.
 - Expressed need for all documents to be stored in proper areas.
 - Draft policy to be reviewed and discussed further next meeting.

New Business

- **Board Operations**
 - Discussion on board portfolios, wanting to ensure that if a discussion arises where that board member's portfolio is of topic, we need to ensure that all measures are taken to open communication with the board member holding the portfolio.
 - This is in effort of ensuring constant communication within the portfolio and operations discussion
 - Continuing a conscious effort of making sure all communication is consistent.

Member Presentations

- **Christa W:** Current coach at BGA. Concern that there is at times the potential for gossip like conversation and really wants to ensure that the gym is a safe place for all employees and gymnasts alike. She expressed her desire to see communication that is more positive, professional, and transparent. Discussion on ensuring all communication is open, as necessary within our board structure and appreciated conversation earlier regarding policy for all documentation to be in a central location, ie. Teams.
- **Brittany K:** Current coach at BGA. Resonates Christa's concern regarding overall communication within the gym structure. Additional comment was a reminder to board members that we are all parents of children in the program, thus susceptible to bias (whether unconscious or conscious) when making decisions that involve our own children.

Adjourn

Executive Session

Justine Movchan resigned from her board seat following this 12/18/23 meeting in Executive Session. Her seat with a term date of 12/31/24 is now open for nomination.