



BOARD MEETING MINUTES

DATE: Tuesday December 20, 2022

TIME: 6:30 PM

LOCATION: High Prairie Arts and Science
Center Community Room

CALL TO ORDER: 6:35 PM

Attendance

- **Board Members:**
Dave Spickler, Gina Sondeland, Jade DeSmidt, Brady Dutchak
- **Staff:** Jo Vroman, Torrea West, Maddy Kellogg

Approval of November Minutes

- **Motion:** Sondeland, 2nd: DeSmidt

Officer Reports

Secretary

- Next meeting to be held on Tuesday, January 17 at 6:30, High Prairie Arts and Science Center Community Room.

Vice Chair

- No report

Chair

- No Report

Treasurer

December 2022 Treasurer's Report:

November Financials - After income and expenses were calculated for the month of November 2022, we ended the month as follows: Total Income = \$118,272.79 Total Expenses = \$57,591.55 Net Surplus = \$60,681.24, Year-to-date Net Surplus = \$131,265.05

November Income Recap:

- \$975 in Fundraising Income
- \$11,207 in Charitable Gaming & Donations
- \$106,038 in Program Income
- \$53 Pro-Shop & Other Income

November Expenses Recap:

- Wages & Payroll Taxes - \$32,316
- Credit Card & Professional Fees- \$4,108
- Program Expenses (\$908 – negative due to collection meet and uniform fees)
- General & Insurance - \$8,766
- Office Expenses - \$3,100



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- Staff Expenses- \$334
- Charitable Gaming Expenses \$9,203
- Pro Shop \$673

Net Charitable Gaming through November 30, 2022 \$41,414.94

Approval of November Financials

- **Motion: DeSmidt; 2nd Dutchak**

Business/Program Reports

December Board Report 2022:

Office:

BGA welcomes Shirley Manifold to our part-time administrative assistant role! She has jumped right in and is quickly becoming an essential member of the team.

We have begun the process of interviewing for the GM position. We will continue to accept applications through December 31st, 2022.

Recreational Program Report

Winter Registration opened on Monday, November 21st at 9am with the following enrollments

- Parent-Tot: 9 classes. 44/54
- Tumbling Tots: 14 classes. 101/102
- Rookie: 10 classes. 79/80
- Hot Shots: 3 classes. 21/21
- Beginner Girls: 11 classes. 84/88
- Intermediate Girls: 9 classes. 74/72
- Advanced Girls: 3 classes. 25/24
- AP Girls: 1 class. 11/12
- Beginner Tumbling: 10 classes. 88/88
- Intermediate Tumbling: 4 classes. 32/32
- Homeschool: 1 class. 8/8

Total rec classes offered: 75 classes

Total rec enrollments: 567/581 or 98% full

Also offered are 4 daycare classes, 1 HIT open gym 1 homeschool open gym, 1 Saturday open gym, and Saturday/Sunday birthday parties.

Make-up class for cancellations due to weather are being scheduled.

Skill clinics and open gyms for recreational gymnasts are also being scheduled during the holiday break.



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USAG Program Report

A small mobility meet was held on BGA on November 27 as the roads were questionable enough to keep USAG coaches' home from the Flippin' in the Fall meet held in Fargo on November 12-13. Both athletes who competed on November 27 gained mobility to Level 5.

The Level 3-5 athletes kicked off the competitive season on December 3-4. The Level 3s placed 2nd as a team and the Level 5s placed 3rd as a team. It was a great opportunity for the girls to work on the kinks. Their second meet (and the Level 6+ girls' first meet) of the season is scheduled for December 17-18 in Fargo. All of the athletes have been working hard in practice and are ready to compete.

Julie Ziegler Memorial

Ziegler planning is in full swing. We have a new theme this year that we are very excited about. It will be a Flippin' Fiesta. Registration for the meet closed on December 14. We are hosting Xcel this year and our meet registrations grew by 217%. We have 345 athletes registered.

Xcel Program

After seeing the growth in Ziegler with the inclusion of Xcel, we have had interoffice meetings about the introduction of Xcel at BGA. We still have some significant planning to do, but we hope to have the Xcel Program ready to roll out with the start of the spring session on March 6. Bri has worked on some initial handouts that will be hung throughout the gym at the end of December. Our goal is to get our membership interested and invite them to attend Xcel sessions at Ziegler.

Show Team:

Show Team has been progressing well. Gold Gems and Black Gems were expected to have our first performance today (Dec. 16th), however due to the weather that has been cancelled. Their first performance will now be Dec. 22nd at Century High School. Both teams have been working hard and have a complete routine. For those teams, practices will now transition into focusing on better form and skill progress. Mini gems are progressing in their routine as well. I have been in contact with several nursing homes and getting some shows set up for them as well. We are waiting for confirmation of dates. They will begin performing at the end of January/start of February.

An update on team fundraising. Alexis Miller, Jayda Piatz, and I initiated a custom team gear fundraiser for Show Team and Competitive Teams. This was approved through the Business and Community Coordinator. We presented families with the option of t-shirts, crewneck sweaters, or hoodies that we will customize. All funds raised will be split between the show team and competitive teams to assist with the purchase of a third mini tramp for the show team and to alleviate competition costs for complete families. Approximately, 136 orders were received. We are pleased with the level of interest we have received.

Current Numbers for Show Teams:

Black: 20 gymnasts

Gold: 25 gymnasts

Mini: 14 gymnasts

Total: 59 gymnasts



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Fundraising/ Business and Community

Pro-Shop: The pro-shop remains open for in person vending of leos, drinks, snacks, and BGA car/ water bottle stickers. The year round online pro-shop is live and available to membership. This has been promoted through Facebook, Instagram, twitter, our website, and email. We have added "Rip Guards" (a temporary glove designed to help gymnasts to prevent or heal from rips on the bar), scrunchies, and doll leotards to our in person pro shop.

Throwback Fundraising options are being offered until supplies are depleted. A portion of these Leos have been repurposed as Show Team "Mini Gems" performance leotards.

Grants: We are continuing to follow up with BPRD on the delivery of our new competitive carpet. We will utilize the CVB event grant to offset costs for our Ziegler meet.

Giving Tree: The giving tree is up and has been promoted through social media, email, and website. It will remain up through the month of December.

Cheesecake/ dessert roll Fundraiser: We are partnered with Inspire Fundraising for our Winter Fundraiser. Packets are being distributed beginning the week of December 12th and are due back to the office Thursday, January 5th, 2023.

Ziegler meet: We continue to prepare for this year's Ziegler meet. Sponsors are being secured, decorations and shout outs have been ordered. We will update the Board of Directors and membership as necessary moving forward. The staff are very excited about this year's "Flippin Fiesta" theme.

Charitable Gaming: BGA is continuing with our charitable gaming efforts with both Buffalo Wild Wings South and LUFT Rooftop Bar. We continue to seek out relationships with other establishments to increase our site opportunities.

The ND Gaming Alliance is holding a legislative update presentation/ question and answer session on the 20th of December 2022. The meeting will be recorded. Jo will review the presentation as soon as it is made available and update the Board and membership with any pertinent issues.

Safety Champion: Jo continues to stay educated though USAG communication regarding the Safety Champion role. The most current Safety Champion Newsletter focused on many opportunities coming in 2023, including educational resources that explore best practices, provide support in developing professionalism in novice coaches, determine strategies for creating inclusive training spaces, and much more!

Community Outreach: Jo continues to attend monthly Bismarck Mandan Chamber EDC mixers. She will attend the Local Issues Committee meeting in January.

Jo continues to work with "Do Good Youniversity" following the "Do Good Better" conference to foster and maintain fundraising contacts and best practice methods moving forward.

Old Business

- Additional Space



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- We continue to seek opportunities to expand our space. Discussion included working with a realtor on leasing warehouse-type space.
- GM Position
 - We continue our GM search.

New Business

- **Equipment Purchase**
 - Approval for GM or person acting in that capacity is authorized to make one-time capital purchases of up to \$5,000 provided that the purchase(s) does not exceed total budgeted capital for equipment purchase in the current fiscal year.
 - **Motion: Spickler; 2nd: DeSmidt**

Adjourn **7:58 PM**

Executive Session

DRAFT