



BOARD MEETING MINUTES

DATE: Tuesday November 17, 2020

TIME: 6:30 PM

LOCATION: VFW Sports Center-Upper Curling Room

CALL TO ORDER: 6:29 PM

Attendance

- **Board Members:**
Justine Movchan, Germain Krueger, Gina Sondeland, Jen Klesalek, Jade DeSmidt, Tina Frisinger, Tracy DeForest-Call In
- **Staff:**
Jamie Kessler, Jo Vroman, Torrea West, McKenzie Swallow
- **Guests:** Katrina Hanenberg, Steph Barth, Diane Larson

Approval of October Minutes

- **Motion:** Frisinger, 2nd-DeSmidt

Officer Reports

Secretary

- Next meeting to be held on Tuesday December 15th at 6:30 PM
 - Meeting place will be in the same location

Treasurer

- October Financials
 - After income and expenses were calculated for the month, we ended the month as follows:
 - Total income=\$41,230.33
 - Total Expenses=\$36,455.29
 - Net Surplus=\$4,775.04
 - Net Deficit June 1-October 31, 2020= (\$21,243.01)
 - Not yet reflected in the financials is the PPP Loan Forgiveness. The application has not yet been accepted, however local banks are reporting all applications submitted have been receiving 100% forgiveness.
 - Assuming BGA will also receive forgiveness, \$31,076.98 would apply this fiscal year, resulting in a Net Surplus of \$
 - Sondeland recommended that we amend the budget for the remainder of the fiscal year to account for reduced enrollments
 - Program Income, Wages & Payroll Taxes, User Fees, and Travel Expenses should be looked at for budget reduction
 - Currently we are operating at about \$20,000 over budget, although the PPP Loan will help cover the shortfall
 - The current budget does not account for our even more reduced capacities



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- **Motion for Financials: Klesalek, 2nd Movchan**

Vice Chair

- No Report

Chair

- No Report

Business/Program Reports

- Recreational
 - We had registration for our Winter I Session on October 27
 - We had 46 class offerings and within 1 hour of opening registration, classes were about 75% full
 - We are at 99.8% Capacity
 - Parent Tot=23, Tumbling Tots=84, Hot Shots=7, Beginner Girls=160, Intermediate Girls=33, Advanced Girls=20, Beginner Tumbling=56, Intermediate Tumbling=16, Advanced Tumbling=17, Conditioning=14
- USAG Report
 - The Optional Team progressed from working on skills to half routines and finally to full routines the last week of October in preparation for meet season
 - There were two optional Sunday practices offered through the months of October/November
 - Every athlete who wasn't sick participated in the extra practices
 - The girls were feeling fairly confident heading into the would've been Intersquad Meet
 - We are still hopeful to compete at the Peppermint Twist Meet in Minneapolis on December 4-6
 - In October for the compulsories, we split the beam and floor routines into three sections
 - Each week we learned a different part, finishing with dance throughs on beam and floor with the music
 - In November we will be putting together full routines and getting ready for the meet season to start
 - Precomp worked on level 2 skills and tested their skills on October 7th and 9th
 - The remainder of the month, the girls worked on drills to fix form issues
 - Team pictures will be held November 15th for L3-9 and High School
 - All of the current part-time employees are USAG certified instructors and are in the process of or have completed U100, which is the Fundamentals of Gymnastics
 - All employees 17 and older are in the process of completing U110, which is Safe Sport



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- Show Team
 - Tryouts were held as individual evaluations and reviewed for skill abilities
 - There were 10 gymnasts added to Gold Gems and 4 to Black Gems
 - The teams will practice together for the months of November and December to form a performance

Business and Community Report

- COVID-19
 - The gym remains open at level 5, welcoming back pre-school classes.
 - All guidelines and phases continue to follow Dept of Health guidelines
- Fundraising
 - Throwback fundraising options are being offered until supplies are depleted
 - Hour-A-Thon text fundraiser was held to help with meet fees for the competitive team
 - With ½ of the team in participation we had a total of \$6,419.00 in profit to offset these fees
 - These funds will be split evenly between the competitive families
 - Mrs. Fields orders and prizes have been dispersed
 - Gear Store opened on Monday November 9th through the 13th
 - Butter Braids forms have been distributed and will be due on November 20th. Pickup will be December 17th from 4-7 PM
 - Scrips has been initiated and we will announce it to the membership the week of Thanksgiving
- Economic Resiliency Grant
 - We have completed the auditing process and all receipts have been accepted
- Continued Education
 - We have rescheduled Kelsey Buell due to staff availability and illness to provide team building and effective communication techniques for full time staff and high school program coordinators
 - Staff continue to complete Safe Sport, background checks and fundamentals of gymnastics as a part of new training requirements
- Ziegler
 - We held our Kickoff Planning meeting and have assigned committee members
 - We are still seeking members to add to the committee
 - All current USAG guidelines have been addressed at the meeting

Committee Reports

- **Fundraising**
 - Scrips
 - An app that can be downloaded that will have a variety of gift cards available for purchase
 - BGA will get a kickback for every card purchased through the app



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- This will be a new ongoing fundraiser for BGA and will go to the academy as a whole

Old Business

- Annual Meeting
 - Reports
 - Will need to be put together prior to the meeting with the detailed reports put together after the meeting
 - Financial report will be a comparison of the finances over the last year
 - Meeting will still take place on November 22 at 5:00 PM at Capital Racquet in the Tennis Courts
 - Jo will make sure it is set up with social distancing guidelines
 - Board Nominations
 - Krueger posted to the FB page encouraging Rec parents to nominate themselves
 - We currently have 1 nomination to fill 3 board seats ending in December
- PPP Funding Status
 - Sondeland covered this topic under the financial report for the month
- Chamber Membership Follow Up
 - Jo met with Brian from the chamber and discussed the best options for BGA currently
 - We will start as an invited guest to some of the Chamber Events and then look at getting a membership and the possibility down the road for a board seat
 - It would cost the academy \$295 or less annually

New Business

- Governor's Executive Order
 - Private Training
 - Torrea shared that she had been in contact with the governor's office and Whitney Beck from Fargo for guidance
 - We are not able to hold practice as a group but can offer private lessons on an individual basis
 - The best scenario to get all of the team this opportunity is to have 2 optional girls and 2 compulsory girls practice at the same time at a rate of \$25/hr for 2 hours per week
 - Initially Torrea and Jo would work together with the optional girls and McKenzie and Jamie would work together with the compulsory girls to alleviate the need to pay any part time coaches during these 4 weeks
 - This would be considered a Paused Activity so there would not be the need to implement a new policy



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- Discussion among the board and staff to come up with a plan that is going to get us through the next four weeks and not have a huge financial impact on the academy
- **Klesalek made a proposal for a 1 on 1 paused activity practice at a rate of \$30/hr with a guaranteed offering of 2 hours per week per gymnast for those families interested**

Motion: DeForest, 2nd Frisinger- Motion carried

11/19/20 Executive Session

The above proposal has been rescinded in lieu of member concerns about the financial aspect of this proposal.

A motion was made to charge the November tuition and Allow the gymnasts to practice the 2 hours per week with No additional charges.

Motion: Movchan, 2nd-DeSmidt

Krueger will prepare a letter to send out to the Competitive team about the change

- Financial Impact
 - The academy will have a \$14,000 deficit for salaries paid for the 4 weeks of shut down
- Employee Pay Status
 - The full time staff will be on the payroll during this shut down and will offer private practices to help offset some of the lost income for salaries
- High School Season
 - A meeting was held with Dave Zittleman about the upcoming season
 - There is a code of conduct for all the gymnasts in both the USAG and HS programs that must be followed
 - With the increase in numbers this season for the HS team, they requested to have 3 events during practice
 - The agreement that was made was that the optional and HS teams will share an event, so the HS team will have 3 and the optional team will have 2 with one of those events being split between the two team

Member Presentation

- Senator Diane Larson was invited to speak as a guest on the recently issued Executive Order by the Governor and encourage us to continue to contact the legislature about concerns for our children and the impact this new order will have on their mental health

Adjourn