



BOARD MEETING MINUTES

DATE: Tuesday, February 16, 2021

TIME: 6:30 PM

LOCATION: High Prairie Arts & Science Complex

Allegro Rehearsal Hall

CALL TO ORDER: 6:45 PM

Attendance

- **Board Members:**
Justine Movchan, Jen Klesalek, Germain Krueger, Tina Frisinger, Tracy DeForest, Jade DeSchmidt
- **Staff:**
Jamie Kessler, Jo Vroman
- **Guests:** Katrina Hanenberg

Approval of January Minutes

- **Motion: Frisinger, 2nd- DeForest**

Officer Reports

Secretary

- Next meeting to be held on Tuesday March 16th at 6:30
 - Same location

Treasurer

- January Financials
 - After income and expenses were calculated for the month, we ended the month as follows:
 - Total income=\$13,132.72
 - Total Expenses= \$21,430.81
 - Net Deficit=\$8,298.09
 - Year-to-date Net Deficit= \$12,820.64
 - At the end of January we were operating at approximately \$13,000 over budget
- Budget Projections
 - In Gina's absence, Kessler went over the budget projections for the fiscal year
 - The Rec program has added 4 daycare classes to the program and opened up birthday parties
 - Most of the expenses for the Ziegler meet were purchased with gift cards so we had no out of pocket expenses
 - With all the projections figured into the budget, we will still have a net deficit around \$8,000 at the end of the fiscal year
 - Discussion about the next round of PPP Loans and whether we should apply given our current financial status
 - **A motion was made that we do apply for the current round of PPP Loan**
 - **DeSmidt, 2nd-DeForest- Motion carried**



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Vice Chair

- No Report

Chair

- No Report

Business/Program Reports

- Recreational
 - We held registration for our February-April 2021 Session on February 2
 - Within 20 minutes all of the classes were filled to capacity
 - We stopped adding people to the wait list at noon on February 2 as we had topped 100 requests to be added
 - A Registration for our April-May 2021 Session will be March 30
 - Torrea is hoping to hire additional coaching staff before that session to accommodate more participants
- USAG Report
 - The optional team competed at the Kim Lupo Memorial in Minot on Feb 6 and the Edgewater Classic in Panama City Beach, Florida on Feb 12-13.
 - The girls have continued making progress each week in practice and have shown improvements at each meet
 - We hired an additional coach, Brittany Kennedy to help coach extra practices
 - We will travel to Burnsville, MN the weekend of Feb 26 and Watford City the weekend of March 5 for our last two meets before State
 - In January, the compulsories started their meet season with four meet weekends in a row
 - Some were significant, others needed improvements, but overall a great start to the season
 - We had 4 gymnasts move up to a new level within these 4 meets and are doing a great job at their new level
 - We now have 11 level 4s and 5s and 7 level 3s
 - The pre-comp team is working on cleaning up their skills and routines for their upcoming meet in February
- Show Team
 - Gems continue to practice skills and have been working on the development of a performance
 - BGA is seeking out alternative options for performance avenues



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Business and Community Report

- COVID-19
 - The gym remains open at a level 6 welcoming back pre-school/daycare classes, HIT open gym, homeschool classes/open gym and birthday parties
 - All guidelines continue to follow Dept of Health
- Continued Education
 - Staff continues to complete Safe Sport, background checks and fundamentals of gymnastics as a part of new training requirements
 - We will hold another round of CPR training on Sunday, February 21st at 1pm at the gym
- Fundraising
 - Throwback
 - Fundraising options are being offered until supplies are depleted
 - Golf Scramble
 - BGA is planning a golf scramble for this summer and will update as things progress. We will continue planning in March
 - Badlands Pizza
 - BGA will be trying Badland's pizza in place of Pizza Corner
 - Packets will be distributed during the week of February 15th
 - Scrips
 - We have families ordering cards and will continue to promote this throughout the year
 - Pro Shop
 - Our online pro-shop remains open with Throw Back, GK risk free and BGA sublimated Leos
 - Sponsorship level restructure
 - Tina and Jo are coordinating a restructure of our sponsorship levels and will update at the next board meeting
 - Poppin Popcorn
 - We are trying a product based online sales avenue in our spring session with Poppin Popcorn
 - They offer a wide range of products and we are hoping to utilize them for multiple fundraising efforts in the coming year
 - This avenue has the potential to cut down on staff hours and ease membership commitments with products being delivered directly to the buyer's door
- Grants
 - HERG second round
 - Unfortunately, with BGA gaining most of its funding in memberships and class registration, we do not qualify for eligibility in the second round for this grant program



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- BPRD Match Grant
 - After many hours of budget examination and projections, it does not appear to be financially prudent to seek a match grant for the February deadline
 - We have another opportunity in June and would like to save our ask until then
- Community Outreach
 - We have reached out to the Bismarck-Mandan Convention and Visitors Bureau regarding strengthening our relationship as community partners
 - BGA will speak to the Bismarck Park district Board on behalf of BGA, update them on progress and advocate the need for more gymnastics space in Bismarck
 - The Bismarck Chamber of Commerce EDC will hold its first in-person mixer on Thursday March 11th and BGA will be in attendance
- Staff Appreciation
 - We have partnered with Nutrition on 43rd in Bismarck for Birthday appreciation and staff recognition
 - This will save the gym money and provide a healthy birthday treat and recognition for above and beyond work

Old Business

- Personnel Policy Manual review/restructure
 - In the process of being completed
- New Board Orientation
 - Completed last month
 - Conflict of Interest/Code of Ethics completion
- Officer Elections
 - Done
- Board Portfolio review/update
 - Complete
 - DeSmidt will also hold the Rec program portfolio

New Business

- Registration Lottery
 - The idea behind this would be to sell raffle tickets for \$5 and those tickets would have an option of “pre-registering” for their class prior to when registration opens up to the membership
 - Discussion around the added expense it would be for the families determined this may not be the way we should go. Don’t want gymnastics to be a “rich man’s” sport.
 - Discussed different options to make it more accessible to parents to be able to register



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- Offer different times (evening)
- Grouping registration classes together
- Send out tips and tricks about having their information entered prior to registration so checking out is quicker
- We want our membership to know that we are trying to hear them and their concerns and we are working on making changes
 - Sending out a letter to the membership
- HS Off Season Schedule
 - Torrea has come up with a plan for the HS practice during off season
 - HS practice registration will model recreational class registration
 - Registration will be made available on the parent portal and all fees must be paid at the time of registration
 - No make-up classes will be allowed. Athletes will only be allowed to participate in the classes they are registered for
 - No prorating of classes or discounts for multiple class enrollments are available for high school gymnasts enrolled
 - 1:10 ratio will be followed
 - If only 1 coach is available, there will be a maximum of 10 gymnasts enrolled
 - Depending on staff availability, a 2 hour class will be offered Monday, Tuesday, Wednesday, and Thursday
 - Current tuition is \$3.75/hour for high school athletes
 - Tuition will be re-evaluated after the spring fundraiser. Per the team handbook, participation is required and was minimal during the last fundraiser this group was a part of.
 - Based on wages, a minimum of 8 gymnasts must be enrolled per 1 coach for the class to be financially feasible
 - All communication will be run past the board before it goes out to the HS program parents

Member Presentation

Adjourn

Executive Session